

## **CITY COUNCIL AGENDA**

Tuesday, January 2, 2024 at 7:00 p.m. Springfield City Hall 170 North 3<sup>rd</sup> Street

# **CALL TO ORDER**

- Public announcement that a copy of the Nebraska Open Meetings Law is posted in the entry to the meeting room
- Roll call
- Pledge of Allegiance

## **CONSENT AGENDA**

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

- 1. Approve Minutes of the December 19, 2023, Council Meeting
- 2. Approve Claims and Payroll

# **REGULAR AGENDA**

- 1. Sarpy County Sheriff's Monthly Service Report
- 2. Junior Green, 845 N. 2<sup>nd</sup> Ave Request a permanent parking permit to park his tow truck on the street overnight
- 3. Consider bids for new siding and gutters on the concession stand at Buffalo Park
- 4. Consider approval of **Resolution 2024-1** amending Section 507 Overtime of the City of Springfield Employee Handbook
- 5. Discuss Kathleen Gottsch's annual review and consider a proposed merit increase

# **DEPARTMENT REPORTS**

- 1. Water & Sewer Department Mike Neitzel
- 2. Library & Community Building Michael Herzog
- 3. Parks Department Kacie Murtha

- 4. Street Department Dan Craney
- 5. Mayor's Report Bob Roseland
- 6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

#### **ADJOURNMENT**

#### **MINUTES**

A regular meeting of the Mayor and Council of the City of Springfield, Nebraska was held at 7:00 o'clock p.m. on Tuesday, January 2, 2024, at City Hall. Present were Mayor Bob Roseland; Council Members: Mike Neitzel, Michael Herzog, Kacie Murtha, Dan Craney. Notice of this meeting was given in advance by posting in three public places, one of the designated methods of giving notice. Notice of this meeting was given in advance to the Mayor and all Council Members and a copy of their receipt of notice is attached to these Minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the public. The Mayor publicly stated to all in attendance that a current copy of the Nebraska Open Meetings Act was available for review and indicated the location of such copy posted in the room where the meeting was being held.

# **Consent Agenda**

Motion by Herzog, seconded by Craney, to approve the Consent Agenda. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

#### Claims and Payroll:

Check #	Account ID	Account Description	Debit Amount	Name
General				
47790	7480-10-10	Janitorial-Gen	250.00	5 Tool Restoration & Cleaning Service
EFTPS 12/6/23	6084-10-10	Aflac-Gen	369.42	Aflac
47793	7205-10-10	Subscriptions-Gen	74.10	American Legal Publishing Corporation
47793	7260-10-10	Printing-Gen	723.65	American Legal Publishing Corporation
47848	6084-10-10	Aflac-Gen	51.10	Ameritas Life Insurance Corp.
47815	8010-10-10	Office Supplies-Gen	46.14	Andrea Ledenbach
47810	7240-10-10	Mileage-Gen	8.52	Barb Henninger
EFTPS 12/1/23	6080-10-10	Health Insurance-Gen	2,961.29	Blue Cross Blue Shield of Nebraska
47799	7045-10-10	Prof Svcs-Tech Support-Gen	1,330.75	Core Technologies, Inc
47799	9010-10-10	Office Equipment-Gen	2,422.40	Core Technologies, Inc
47868	8130-10-10	R&M Building-Gen	1,297.95	DH Pace Company, Inc
47803	7205-10-10	Subscriptions-Gen	2,290.00	FES LLC
47805	7205-10-10	Subscriptions-Gen	5.00	First National Bank of Omaha
47805	7045-10-10	Prof Svcs-Tech Support-Gen	17.11	First National Bank of Omaha
47805	7330-10-10	Telephone-Gen	191.39	First National Bank of Omaha
47805	7180-10-10	Education-Gen	443.00	First National Bank of Omaha
47806	9010-10-10	Office Equipment-Gen	88.42	Five Points Bank
47806	8140-10-10	R&M Equipment-Gen	126.29	Five Points Bank
47812	7030-10-10	Prof Svcs-Planning-Gen	1,700.00	JEO Consulting Group, Inc.

47843	7250-10-10	Dublication Costs Con	04.00	Loo PLIM Corp
		Publication Costs-Gen	94.99	Lee BHM Corp
EFTPS 12/1/23	6080-10-10	Health Insurance-Gen	142.08	Metropolitan Life Insurance Co
47820	7320-10-10	Natural Gas-General	60.81	Metropolitan Utilities District
EFTPS 12/27/23	7270-10-10	Insurance-Gen	319.35	Nebraska Assigned Risk Pool
EFTPS 12/7/23	2130-10-10	State W/H Payable-Gen	2,581.43	Nebraska Department of Revenue
47829	8010-10-10	Office Supplies-Gen	223.09	ODP Business Solutions, LLC
47831	7310-10-10	Electricity-Gen	249.42	OPPD
47872	6080-10-10	Health Insurance-Gen	146.17	PLIC - SBD Grand Island
EFTPS 12/31/23	7045-10-10	Prof Svcs-Tech Support-Gen	4,899.99	Sage Software
47836	7046-10-10	Prof Svcs-Building Inspector	181.33	Sarpy County Building Inspector
47809	7200-10-10	Dues-Gen	1,250.00	Sarpy County Economic Development Corp
47837	7060-10-10	Animal Control-Gen	403.00	Sarpy County Fiscal Administrator
47838	7050-10-10	Law Contract-Gen	10,162.00	Sarpy County Treasurer
47840	7020-10-10	Prof Svcs-Legal-Gen	1,317.50	Seidler & Seidler, P.C.
47841	7442-10-10	Tobacco License-Gen	30.00	Springfield Platteview Community School
EFTPS 12/27/23	7270-10-10	Insurance-Gen	708.88	USI Insurance Services LLC
47846	7280-10-10	Laundry-Gen	143.81	Walkers Uniform Rental
47832	7340-10-10	Waste Disposal-Gen	33.27	Waste Connections of Nebraska, Inc
Total			38,397.57	
Sales Tax				
47815	9089-15-10	Community Events-Sales Tax	111.56	Andrea Ledenbach
47810	9089-15-10	Community Events-Sales Tax	53.58	Barb Henninger
47811	9089-15-10	Community Events-Sales Tax	486.35	Home Depot Credit Services
47812	9173-15-10	City Hall-Sales Tax	7,700.00	JEO Consulting Group, Inc.
47817	9089-15-10	Community Events-Sales Tax	304.68	Menards
47842	9089-15-10	Community Events-Sales Tax	99.90	Springfield Ace Hardware
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Total  Library  47792  47848  47794  EFTPS 12/1/23  47799  47800  47804  47805  47808  47839  EFTPS 12/1/23  47820  47818  EFTPS 12/27/23  47824  47831  47872  47791  EFTPS 12/27/23  47832	8060-20-10 6084-20-10 8060-20-10 6080-20-10 7330-20-10 8060-20-10 8130-20-10 7480-20-10 7480-20-10 7320-20-10 8060-20-10 7270-20-10 8060-20-10 7310-20-10 6080-20-10 7310-20-10 9062-20-10 7270-20-10	Books/Videos/Maps-Lib Aflac-Lib Books/Videos/Maps-Lib Health Insurance-Lib Telephone-Lib Books/Videos/Maps-Lib R&M Building-Lib Telephone-Lib Books/Videos/Maps-Lib Janitorial-Lib Health Insurance-Lib Natural Gas-Lib Books/Videos/Maps-Lib Insurance-Lib Books/Videos/Maps-Lib Insurance-Lib Security System-Lib Insurance-Lib	\$,756.07 570.62 26.40 137.39 492.16 50.00 144.87 262.71 101.16 12.00 300.00 26.34 88.57 116.87 139.48 52.00 182.99 100.03 80.00 309.62 39.20	Amazon Capital Services Ameritas Life Insurance Corp. Baker & Taylor Blue Cross Blue Shield of Nebraska Core Technologies, Inc Diamond Lake Books Fireguard Inc First National Bank of Omaha Good Housekeeping Marcie Schmieder Metropolitan Life Insurance Co Metropolitan Utilities District MicroMarketing, LLC Nebraska Assigned Risk Pool Nebraska Life Magazine OPPD PLIC - SBD Grand Island The ADT Security Corporation USI Insurance Services LLC

47795	8060-21-10	Books/Videos/Maps-Lib Rest	91.68	Center Point Large Print
47806	9010-21-10	Office Equipment Lib Rest	93.51	Five Points Bank
47818	8060-21-10	Books/Videos/Maps-Lib Rest	19.79	MicroMarketing, LLC
Total			347.45	
Park				
EFTPS 12/1/23	6080-30-10	Health Insurance-Park	505.06	Blue Cross Blue Shield of Nebraska
47867	8120-30-10	Fuel-Park	66.53	BRP Investments
EFTPS 12/1/23	6080-30-10	Health Insurance-Park	26.34	Metropolitan Life Insurance Co
EFTPS 12/27/23	7270-30-10	Insurance-Park	205.56	Nebraska Assigned Risk Pool
47829	8010-30-10	Office Supplies-Park	4.99	ODP Business Solutions, LLC
47831	7310-30-10	Electricity-Park	497.01	OPPD
47872	6080-30-10	Health Insurance-Park	107.02	PLIC - SBD Grand Island
EFTPS 12/27/23	7270-30-10	Insurance-Park	456.29	USI Insurance Services LLC
47832	7340-30-10	Waste Disposal-Park	231.54	Waste Connections of Nebraska, Inc
Total			2,100.34	, , ,
			,	
Community Buildin	ng			
47796	7455-40-10	Internet-Community Bldg	72.98	Chater Communications
47816	9400-40-10	Refund-Community Bldg	500.00	Darlene Lynam
47802	7480-40-10	Janitorial-Community Building	230.00	Executive Janitorial Corporation
47820	7320-40-10	Natural Gas-Community Bldg	188.63	Metropolitan Utilities District
EFTPS 12/27/23	7270-40-10	Insurance-Community Bldg	108.29	Nebraska Assigned Risk Pool
47831	7310-40-10	Electricity-Community Bldg	86.73	OPPD
47813	9400-40-10	Refund-Community Bldg	30.00	Rachel Kilcoin
EFTPS 12/27/23	7270-40-10	Insurance-Community Bldg	240.37	USI Insurance Services LLC
47846	7280-40-10	Laundry-Community Bldg	208.24	Walkers Uniform Rental
47832	7340-40-10	Waste Disposal-Community Bldg	87.83	Waste Connections of Nebraska, Inc
Total	7340-40-10	waste disposal-community diag	1,753.07	Waste Connections of Nebraska, Inc
Total			1,733.07	
Water				
EFTPS 12/6/23	6084-50-20	Aflac-Water	29.12	Aflac
47848	6084-50-20	Aflac-Water	9.75	Ameritas Life Insurance Corp.
EFTPS 12/1/23	6080-50-20	Health Insurance-Water	1,690.54	Blue Cross Blue Shield of Nebraska
47867	8120-50-20	Fuel-Water	118.45	BRP Investments
47870	9090-50-20	New Well-Water	110,751.86	Judds Bros. Construction Co.
EFTPS 12/1/23	6080-50-20	Health Insurance-Water	54.89	Metropolitan Life Insurance Co
47819	7420-50-20	Testing-Water	69.06	Midwest Laboratories
47823	7471-50-20	Bond Interest-Water	9,262.96	NE Dept of Environment and Energy
	7270-50-20	Insurance-Water		
EFTPS 12/27/23 EFTPS-SIs Tx	2200-50-20	Sales Tax-Water	341.37 3,295.73	Nebraska Assigned Risk Pool  Nebraska Department of Revenue
		Licenses-Water	,	'
47822	7450-50-20		115.00	Nebraska Dept of Environment & Energy
47822	7450-50-20	Licenses-Water	115.00	Nebraska Dept of Environment & Energy
47826	7200-50-20	Dues-Water Telephone Water	200.00	Nebraska Technology & Telescommunication
47847	7330-50-20	Telephone-Water	236.18	Nebraska Technology & Telecommunication
47825	7420-50-20	Testing-Water	18.00	NEPublic Health Environmental Lab
47830	9090-50-20	New Well-Water	3,160.67	Olsson
47801	7430-50-20	Digger's Hotline-Water	27.12	One Call Concepts, Inc.
47831	7310-50-20	Electricity-Water	1,031.68	OPPD
47872	6080-50-20	Health Insurance-Water	78.26	PLIC - SBD Grand Island
47849	7040-50-20	Prof Svcs-Other-Water	10.00	Sarpy County Register of Deeds
47840	1020 50 20	Livet Cues Legal Meter	. 227 5∩	Seidler & Seidler, P.C.
	7020-50-20	Prof Svcs- Legal-Water	337.50	·
47864 EFTPS 12/27/23	7020-50-20 7230-50-20 7270-50-20	Postage/Shipping-Water Insurance-Water	210.89 757.76	US Postal Service USI Insurance Services LLC

47869	7330-50-20	Tolophono Water	51.30	Verizon Wireless
	7330-50-20	Telephone-Water		verizon wireless
Total			132,123.09	
Sewer	5004.50.20	A.G C	20.42	A CI
EFTPS 12/6/23	6084-60-30	Aflac-Sewer	29.12	Aflac
47848	6084-60-30	Aflac-Sewer	9.75	Ameritas Life Insurance Corp.
47815	8010-60-30	Office Supplies-Sewer	3.20	Andrea Ledenbach
EFTPS 12/1/23	6080-60-30	Health Insurance-Sewer	1,690.53	Blue Cross Blue Shield of Nebraska
47867	8030-60-30	Supplies-Sewer	10.38	BRP Investments
47867	8120-60-30	Fuel-Sewer	118.45	BRP Investments
EFTPS 12/1/23	6080-60-30	Health Insurance-Sewer	54.89	Metropolitan Life Insurance Co
47819	7420-60-30	Testing-Sewer	520.14	Midwest Laboratories
EFTPS 12/27/23	7270-60-30	Insurance-Sewer	256.95	Nebraska Assigned Risk Pool
47827	7200-60-30	Dues -Sewer	120.00	Nebraska State Fire Marshall
47829	8010-60-30	Office Supplies-Sewer	14.97	ODP Business Solutions, LLC
47831	7310-60-30	Electricity-Sewer	2,482.33	OPPD
47872	6080-60-30	Health Insurance-Sewer	78.25	PLIC - SBD Grand Island
47842	8030-60-30	Supplies-Sewer	27.98	Springfield Ace Hardware
47845	8140-60-30	R&M Equipment-Sewer	602.00	The Waldinger Corporation
47864	7230-60-30	Postage/Shipping-Sewer	210.88	US Postal Service
EFTPS 12/27/23	7270-60-30	Insurance-Sewer	570.36	USI Insurance Services LLC
47869	7330-60-30	Telephone-Sewer	8.61	Verizon Wireless
Total		·	6,808.79	
			,	
Street				
EFTPS 12/1/23	6080-70-40	Health Insurance-Street	2,643.87	Blue Cross Blue Shield of Nebraska
47867	8120-70-40	Fuel-Street	501.80	BRP Investments
47828	9040-70-40	Tools & Misc Equip-Street	1.50	Capital One Trade Credit
47828	8030-70-40	Supplies-Street	15.96	Capital One Trade Credit
47797	8215-70-40	R&M Streets & Alleys-Street	2,250.00	Clean Sweep Commercial Inc. Parking Lot
47798	8090-70-40	Asphalt & Concrete-Street	926.81	Concrete Delivered LLC
47805	8040-70-40	Supplies-Safety/Medical-Street	19.95	First National Bank of Omaha
47814	8130-70-40	R&M Building-Street	900.00	Langfeldt Overhead Door Inc.
47817	8040-70-40	Supplies-Safety/Medical-Street	4.44	Menards
47817	9040-70-40	Tools & Misc Equip-Street	26.26	Menards
47817	8030-70-40	Supplies-Street	32.40	Menards
47817	8140-70-40	R&M Equipment-Street	71.84	Menards
47817	8225-70-40	R&M Street Signs&Posts-Street	105.00	Menards
	+			
47817	9060-70-40	Building-Street Health Insurance-Street	237.28	Metropolitan Life Insurance Co
EFTPS 12/1/23	6080-70-40		52.68	Metropolitan Life Insurance Co
47820	7320-70-40	Natural Gas-Street	301.09	Metropolitan Utilities District
47821	8140-70-40	R&M Equipment-Street	13.69	Mill Creek Auto Parts
47821	8150-70-40	R&M Vehicle-Street	112.99	Mill Creek Auto Parts
EFTPS 12/27/23	7270-70-40	Insurance-Street	464.34	Nebraska Assigned Risk Pool
47847	7330-70-40	Telephone-Street	151.18	Nebraska Technology & Telecommunication
47829	8010-70-40	Office Supplies-Street	9.98	ODP Business Solutions, LLC
47831	7310-70-40	Electricity-Street	2,524.98	OPPD
47872	6080-70-40	Health Insurance-Street	33.51	PLIC - SBD Grand Island
47833	8150-70-40	R&M Vehicle-Street	1,858.16	Pomp's Tire Service
47834	9060-70-40	Building-Street	18,400.00	Rock Solid Poured Walls, Inc
47835	8150-70-40	R&M Vehicle-Street	914.35	Rod Lee Trucking LLC
47842	9040-70-40	Tools & Misc Equip-Street	5.99	Springfield Ace Hardware
47844	8225-70-40	R&M Street Signs&Posts-Street	71.19	Tractor Supply Co.
EFTPS 12/27/23	7270-70-40	Insurance-Street	1,030.72	USI Insurance Services LLC

47869	7330-70-40	Telephone-Street	8.61	Verizon Wireless
47846	7290-70-40	Uniform Allowance-Street	20.52	Walkers Uniform Rental
47832	7340-70-40	Waste Disposal-Street	73.19	Waste Connections of Nebraska, Inc
Total			33,784.28	
		Water Deposit Refunds	306.88	
		Payroll	68,194.62	
		VOYA Retirement ER	7,821.72	
		Medical Reimbursement	1,053.92	
Total			531,983.28	

# **Regular Agenda**

**Agenda Item 1.** Cpt. Tori Boldt reviewed the Sarpy County Sheriff's Monthly Service Report. She reported that the new golf car ordinance goes into effect on January 4, 2024. Craney inquired if the city had to change our current ordinance. Cpt. Boldt replied that if the city does not revise the current ordinance, then golf cars would be allowed, as the city's ordinance is not specific enough, so it would default to the county's ordinance. Cpt. Boldt also noted that she previously spoke to the owner of Quality Towing, and he does not want to have any issues with the city or Sheriff's department regarding the overnight parking issue on 2<sup>nd</sup> Ave. Herzog asked if the Sheriff's Department could look into a BMW that has been sitting abandoned at the fire station for a while now. Neitzel requested the Sheriff's Department monitor 4<sup>th</sup> Street as there is a lot of overnight parking that needs to be addressed and some vehicles have expired plates or in transit stickers. He said that some vehicles are blocking driveways, and someone even changed their oil in the street leaving a mess behind.

**Agenda Item 2.** Junior Green, 845 N. 2<sup>nd</sup> Avenue, did not attend the meeting. Motion by Herzog, seconded by Neitzel, to deny a permanent parking permit to Junior Green, 845 N. 2<sup>nd</sup> Avenue, for his tow truck. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

**Agenda Item 3.** Motion by Murtha, seconded by Neitzel, to approve the quote from Corey Karschner with Bill Bowling Siding in the amount of \$5,200.00 for new siding and gutters on the concession stand at Buffalo Park, contingent upon him providing current insurance information and an updated W-9. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

**Agenda Item 4.** Council Member Murtha introduced the following resolution and moved its adoption. Council Member Neitzel seconded the motion for the adoption of the resolution and on roll call the following Council Members voted in favor of said motion: Neitzel, Herzog, Murtha, Craney. The following voted against the same: None. The Mayor declared the motion carried and the resolution adopted. A true, correct, and complete copy of said resolution is as follows:

# RESOLUTION 2024-1

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska as follows:

WHEREAS, the City of Springfield reserves the right to establish and update personnel policies and procedures which are within their legal authority; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and the City Council of the City of Springfield, Sarpy County, Nebraska, that the City of Springfield Employee Handbook Section 507 entitled "Overtime" shall be amended to read as follows:

# **507 Overtime**

When operating requirements or other needs cannot be met during regular working hours, employees may be scheduled to work overtime hours. When possible, advance notification of these mandatory assignments will be provided. All overtime work must be pre-authorized by the <a href="City Administrator or">City Administrator or</a> Mayor unless it is of an emergency nature. Overtime assignments will be distributed as equitably as practical to all employees qualified to perform the required work.

Overtime compensation is paid to all nonexempt employees in accordance with Federal and State wage and hour restrictions. Overtime can be paid in compensatory time or actual pay. Either case, overtime pay is based on 40 actual hours worked during a single Monday through Sunday week. Personal time, compensatory time, or vacation leave, and sick leave which has nothave been requested a minimum of two weeks in advance, time off on sick leave, bereavement leave, jury duty, and mandatory holidays or any other leave of absence will not be considered hours worked for purposes of performing overtime calculations. Mandatory holidays will be considered as hours worked when calculating overtime.

Overtime will not be paid for time to <u>travel to or</u> attend <u>continuing education conferences required by the citymeetings relating to duties as a City Employee</u>.

Employees will not be allowed to accrue more than 40 hours of compensatory time at any given time.

Failure to work scheduled overtime or overtime worked without prior authorization from the Mayor may result in disciplinary action, up to and including possible termination of employment.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Mayor and the City Council of the City of Springfield, Sarpy County, Nebraska, that the City of Springfield Employee Handbook Section 307 entitled "Sick Leave Benefits" shall take effect immediately.

Introduced and passed this 2<sup>nd</sup> day of January, 2024.

City Council Member Murtha moved the adoption of said resolution. City Council Member Neitzel seconded the motion.

Record of Vote:

Ayes: Neitzel, Herzog, Murtha, Craney

Nays: None Abstain: None Absent: None

Approved: Robert Roseland, Mayor

SEAL

Attest: Kelly Shemek, City Clerk

**Agenda Item 5.** Motion by Herzog, seconded by Neitzel, to move agenda item 5, regarding Kathleen Gottsch's annual review and proposed merit increase, into executive session. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

## **Department Reports**

**Agenda Item 1.** Neitzel reported that Heath Shemek, Sewer Operator, is still waiting to hear when or if the grinder at the sewer plant can be replaced. We still have some water meters on backorder.

**Agenda Item 2.** Herzog reported that the library had a great balloon drop for New Years with approximately 70 people in attendance. The Community Building did great this year, bringing in around \$19,000 in rental revenue.

**Agenda Item 3.** Murtha reported that Tyler Holdorf, Parks Director, and maintenance staff are working on taking down Christmas decorations around town. Murtha also reported that we are waiting on the batting cage net. The floor of the batting cages will be gravel for now but could be upgraded to turf in the future.

**Agenda Item 4.** Craney reported that Bryan Cherry, Street Commissioner, and Rod Post, seasonal maintenance worker, are replacing stop signs. The street department is ready for snow.

**Agenda Item 5.** Mayor Roseland reported that he met with Bob Anderson, a candidate running for State Senator, against incumbent Jen Day.

**Agenda Item 6.** Gottsch reported that she had a meeting with Jeff Thompson and Tom Welsh with Heimes to discuss the construction of a sewer line to the Springfield 47 property south of the wastewater treatment facility. She asked Craney to meet with Elliott Smart, Director of Buildings, Vehicles, and Equipment, to discuss the soundproofing and basement floor projects at the Community Building. Gottsch noted that we have several safety meetings scheduled for the upcoming year.

#### **Executive Session**

Motion by Murtha, seconded by Herzog, to enter into executive session at 7:46 p.m. for the purpose of personnel matters. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Herzog, seconded by Murtha, to leave the executive session at 8:00 p.m. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

Motion by Herzog, seconded by Neitzel, to approve a 4.5% merit increase to Kathleen Gottsch, City Administrator/Treasurer. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Motion carried.

# <u>Adjournment</u>

Motion by Craney, seconded by Murtha, to adjourn. AYES: Neitzel, Herzog, Murtha, Craney. NAYS: None. Meeting adjourned at 8:01 p.m. Motion carried.

I, the undersigned, City Clerk for the City of Springfield, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on January 2, 2024; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that

such agenda items were sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting; and that a current copy of the Nebraska Open Meetings Act was available and accessible to members of the public, posted during such meeting in the room in which such meeting was held.

Kelly Shemek City Clerk